

Explanation of variances – pro forma

Name of smaller authority: **Newton Flotman Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• variances of £100,000 or more require explanation regardless of the % variation year on year;

• **New from 2025/26 onwards:** variances of £500,000 or more in Box 3 require explanation regardless of the % variation year on year for smaller authorities with income and/or expenditure exceeding £6,500,000

	2024/25 £	2025/26 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	13,787	21,213				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	29,757	31,000	1,243	4.18%	NO		
3 Total Other Receipts	17,374	30,198	12,824	73.81%	YES		Received Grant towards Youth Club costs covering 2 years, 18,342
4 Staff Costs	10,253	12,209	1,956	19.08%	YES		Annual increase in Clerk salary and NI contributions - 1270.79 Employed bus shelter cleaner, 686.09 salary
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	29,451	31,042	1,591	5.40%	NO		Additional costs compared to previous year : Grass cutting -168.90; Virtual phone number 10; Hall hire - 34.15; Insurance - 6.61; Membership of Allotment Association - 73.50; ICO subscription - 12; Website domain - 304.41; Bank Charges - 1.60; Dog bin emptying - 100.50; Bus cleaning supplies - 17.80; NOTS Sub - 12.43; VC Maintenance grant - 998.21; Youth Club fees - 1,031.50; VE Day celebrations - 45.47. Costs that have decreased compared to last year; Expenses - 16.17; Training - 224; Allotment water -21; River cut - 190; Parish Partnership - 2079.32; Neighbourhood Plan - 85.19
7 Balances Carried Forward	21,214	39,160				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	21,213	39,160				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	15,876	17,276	1,400	8.82%	NO		Defib purchaed at cost of £1400
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable