

Newton Flotman Parish Council meeting  
23 June 2026, Village Centre, Newton Flotman, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)  
Bruce Turnbull  
Martin Brooks  
Lesley Crump  
Cate McNerney  
County Councillor, Karl Catchpole  
10 members of the public  
Mark Percival, Lelia Mann,, Woods Hardwick Planning Ltd; Jenny Ellender, Colecar Strategic Land

- 1) To consider accepting apologies for absence  
Drew Broad's apologies were accepted
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations  
Martin Brooks declared an interest in item 10b as he is on the Village Centre Committee. Paul Weeks and Bruce Turnbull declared an interest in item 10d as they are on the Public Participation Group.
- 3) To consider co-opting a Councillor  
None at this time
- 4) To approve and confirm minutes of the last full council meeting on 19 May 2026  
**These were agreed as a true record of proceedings with no amendments.**
- 5) To receive a presentation from Woods Hardwick regarding land at Lowland, Newton Flotman  
A presentation was given by Woods Hardwick and Colecar Strategic Land regarding a proposed development at Lowland, Newton Flotman. It is proposed the site will have 27 dwellings, of which 9 will be affordable housing (33%) and sits within flood zone 1 (low risk). Biodiversity, ecology and water were discussed. Members of the public asked a number of questions;
  - Are you aware of past flooding in 2020 – further work to be undertaken, houses and gardens are outside of flood zone 2 using 2025 flood zone maps. WH said that local authorities will not allow houses that may be liable to flooding.
  - Access and egress to the site – Further conversations to be had with Highways
  - Garages and car parking spaces – the site drawings are in the early stages.
  - Affordable housing at other developments have not had the prescribed 33% of properties.Paul Weeks raised that the site is outside the settlement boundary. He also mentioned the previous reasons it was not allowed; highways and flooding.
- 6) To receive reports from the District and County Councillors and the police  
John Cook, district Councillor gave his apologies  
County Councillor, Karl Catchpole introduced himself and outlined some items that he has been involved with recently;  
Grove Way has been swept; cables on Joy Avenue have been made safe by UK Power Networks  
Morningthorpe recycling centre is shutting in October, other local options are currently in discussion.
- 7) Public Participation – an opportunity for the public to ask questions or to make comment  
None

Signed

Date

- 8) To review any correspondence received (that is not already on the agenda) – **for information only**  
GNLP Call for sites; Swainsthorpe Village Plan - these were noted
- 9) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**  
Paul Weeks, Drew Broad and Maria Hutson attended the Town and Parish Council Forum; Paul Weeks attended the Parish Council Chair's group.
- 10) Regular Items – to receive any updates and to agree any necessary action in relation to:
- a) Highway issues including traffic survey  
Over 280 signatures on Parliamentary petition  
Email from residents regarding concerns that the traffic survey has been conducted when the road was shut. Clerk has contacted Highways and has been reassured that this will not affect the results.
  - b) Newton Flotman Village Centre & Alan King Playing Field  
Notes to be circulated
  - c) Church activities  
None
  - d) Patient Participation Group  
Newsletter being drafted; new full-time GP starting in October
  - e) Youth Club  
Updated SLA was signed. Clerk to confirm dates for 2026/27 with YMCA
  - f) Community Action Projects
    - i) Bridge project including funding opportunities  
There was discussion around the possibility of ASB if a bench is installed. The timescales for applying for CAF funding would be too tight to apply for August. Information boards to be put together for the fete.
    - ii) Walking routes  
Discussion on design of booklet/information.
    - iii) Pedestrian access to Smockmill Common  
No updates
  - g) Alan Avenue Development  
Road to be tarmacked soon. Display house is open by appointment
  - h) Devolution and LGR  
SNC stated that work is progressing until told otherwise
  - i) Bus shelter refresh including funding opportunities  
Martin Brooks has looked at further options of lighting and needs to look into this further.
- 11) To consider allowing a Saxlingham Thorpe fete banner on the Village Green  
It was agreed to allow a banner promoting Saxlingham Thorpe
- 12) Finance
- a) To note receipts and payments made since the last meeting

Signed

Date

Receipts Since the Last Meeting

South Norfolk in Bloom 533.00

Payments Made Since the Last Meeting

Allotment water 53.00

b) To agree invoices for payment

Maria Hutson	Clerk salary and Expenses June	864.72
Pam Moyes	June Salary	45.35
HMRC	Month 3 PAYE	107.61
Norfolk Pension Fund	Pension Contribution June	214.60
Norse	Village Centre grass cutting	331.94
YMCA Norfolk	June - Sep 26	2,312.50
Parish Online	Mapping service	54.00

13) Planning

a) To consider any planning applications that may be received after the publication of the agenda.

None

b) To note any planning decisions made

None

14) To note the date of the Parish Council Meeting – Tuesday 14<sup>th</sup> July, Church Room, 7:30pm

Meeting closed at 21:27

Signed

Date