



Newton Flotman Parish Council Meeting

24 March 2025, Village Centre, Newton Flotman, 8:50pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Drew Broad
Martin Brooks
Lesley Crump
District Councillor John Cook

- 1) To consider accepting apologies for absence
None
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Broad and Martin Brooks declared an interest in item 9b as they are on the Village Centre Committee.
Drew Broad declared an interest in 9c as he is on the PCC. Paul Weeks and Bruce Turnbull declared an interest in item 9d as they are on the Public Participation Group
- 3) To consider co-opting a Councillor
None at this time
- 4) To approve and confirm minutes of the last full council meeting on 24 March 2026
These were agreed as a true record of proceedings with no amendments.
- 5) Matters arising from previous minutes
- 6) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
None
- 7) To review any correspondence received (that is not already on the agenda) – **for information only**
Correspondence has been received regarding the following; Dog fouling, Solar Farm, Norwich to Tilbury, Car parking, Debris on Church Road, Norwich Western Link, Footpath and Ramblers Association, LGR
These were noted
- 8) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Drew Broad and Paul Weeks attended the Town and Parish Forum. Paul Weeks, Drew Broad and Lesley Crump met with MP Ben Goldsborough.
- 9) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
Meeting with MP Ben Goldsborough and A140 junction discussed. Members parliamentary petition has been produced, aim to get 1/3 of the village to sign it before September.
 - b) Newton Flotman Village Centre & Alan King Playing Field
No update
 - c) Church activities

Signed

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- No update
- d) Patient Participation Group
No update
- e) Youth Club and signing of the SLA. Noting the change of time.
Change of time noted to 5-7pm. SLA to be amended with the time and the sessions will remain free to the user.
- f) Community Action Projects
- i) Bridge project
Overall plans are being put together for Highways and South Norfolk Council.
 - ii) Walking routes
Two routes have been put together on the history of the village. Will promote these at the village Fete with NFaST
 - iii) Pedestrian access to Smockmill Common
PW to try to meet with SNDC Staff to progress the matter.
- g) Alan Avenue Development
On going with site due to open in May
- h) Devolution and LGR
Initial decision made for 3 unitary councils with elections for shadow council in 2027.
- i) Bus shelter refresh
One entry received at present. Different lighting options still being investigated.
- 10) To consider allowing a banner on the village green for the village fete
Permission given for banner.
- 11) Finance
- a) To note receipts and payments made since the last meeting

Receipts Since the Last Meeting

HMRC	24-25	1,390.97
South Norfolk Council	50% Precept	16,075.00
South Norfolk Council	CIL Payment	1,047.96

Payments Authorised Since the Last Meeting

Newton Flotman PCC	Venue hire	42.00
Unity Trust	Service charge	7.00
Anglia Water	Allotment water	53.00
MH	April Salary and Expenses	834.41
PM	April Salary	45.35
HMRC	Month 1	107.61
Norfolk Pension Fund	April contribution	214.60

These were noted

- b) To approve the payments for authorisation

Sonya Blyth	Internal Audit	120.00
Pam Moyes	Materials	11.04
Parish Online	Website	487.00
Norse	Village Centre grass	331.94
Village Centre	CCTV Grant	2,488.04

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To be added to banking for authorisation

- c) To receive the final accounts for 25/26
These were noted

12) Planning

- a) To consider any planning applications that may be received after the publication of the agenda.
None
- b) To note any planning decisions made
None

13) To receive an update on the progress of the community emergency plan.

None

14) To note the date of the Annual Parish Council Meeting – Tuesday 19th May, Church Room, 7:30pm

Meeting closed at 9:34pm

DRAFT