Newton Flotman Parish Council Meeting

20th October, Church Room, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Drew Broad
Martin Brooks
Fran Bussey
Cate McNerney
County Councillor, Karl Catchpole joined at item 8
2 members of the public

1) To consider accepting apologies for absence
Apologies were received from Lesley Crump which were accepted

2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Broad and Martin Brooks declared an interest in item 8b as they are on the Village Centre Committee.
Paul Weeks and Bruce Turnbull declared an interest in item 8d as they are on the Public Participation Group.
Cate McNerney declared an interest in item 15a as a near neighbour.

3) To approve and confirm minutes of the last full council meeting on 29 September 2026
These were agreed as a true record of proceedings with no amendments.

4) To receive reports from the District and County Councillors and the police
Cllr Catchpole gave an update including lighting on A140, Flordon Road/A140 junction and NCC budgets.

5) Public Participation – an opportunity for the public to ask questions or to make comment
A member of the public asked a question regarding the proposed development at Lowlands across the A140. Paul Weeks said it is in the initial consultation stages at the moment.

6) To review any correspondence received (that is not already on the agenda) – **for information only**
Winter Pressure Grants – this was noted. Cherry Tree Café have applied for a grant.

7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks and Drew Broad attended the Town and Parish Council Forum this afternoon – key points were regarding LGR and devolution and fly tipping – clerk to include information on fly tipping for future Partnership.

8) Regular Items – to receive any updates and to agree any necessary action in relation to:
   a) Highway issues and lighting
   Cllr John Cook has also objected to the lighting.

Signed Date

Ben Goldsborough has been in contact to say that the petition about the A140/Flordon Rd junction will be lodged with parliament on 4th November.

b) Newton Flotman Village Centre & Alan King Playing Field
Report circulated

c) Church activities and welcome pack
Currently 2 services a month. Cate to work with Kirsten on welcome pack during a future school holiday.

d) Patient Participation Group
None

e) Youth Club
Paul Weeks attended the celebration event at YMCA. Clerk has submitted a grant for additional funding. Numbers remain high at the club.

f) Community Action Projects
   i) Bridge project including funding opportunities
   Paul Weeks and Matin Brooks met with Highways Officer and Heritage Officer at the bridge. There was agreement for boards to be erected on the bridge. It is not possible to have a bench on the bridge.
   ii) Walking routes
   No update at present
   iii) Pedestrian access to Smockmill Common
   Been included in Lowlands development proposal.

g) Greater Norwich Development Plan and Graveyard
A letter has been drafted which will be sent to Mrs King regarding a possible site for a Graveyard.

h) Bus shelter refresh
Martin Brooks is going to undertake some measurements and investigate means to install light in the ceiling of the bus shelter however estimate for the project is around £2,000

i) A140/Flordon Road junction
See highways above

9) Community Energy for Newton Flotman
Richard Beach gave a presentation on Community Energy and it's benefits. £2-3,000 for an initial survey. Estimate of installing 95 solar panels on the village hall around £42,000 plus a battery which could service the school for example. It was agreed to support this initiative, Martin Brooks to lead on this for the Parish Council

10) Newton Flotman Emergency Plan
Deferred to January meeting

11) To review the following policies
   i) Finance Regulations
   ii) IT policy
   iii) Freedom of Information Publication Scheme
There are no amendments, annual review of polices. These were agreed

12) To consider grant applications for 2027/28
St Mary's Church have requested £2,500 for grass cutting and £750 for Partnership
An application was also received from Village Centre for grass cutting £4,364.16 and tree works £7,712
These will be considered in the budget setting next month.

13) To review the Parish Council stand at the village fete

Signed Date

It was agreed this was successful and to take part again.

14) Finance

a) To receive the 2nd quarter accounts
These were noted

b) To note receipts and payments made since the last meeting
These were noted;

Receipts

Allotments		21.00
Precept		16,075.00

Payments

Unity Bank	Service Charge	7.00
Anglian Water	Allotments	71.00

c) To agree invoices for payment

Maria Hutson	Clerk salary and Expenses Oct	868.55
Pam Moyes	Oct Salary	46.93
HMRC	Month 7 PAYE	118.10
Norfolk Pension Fund	Pension Contribution Oct	222.08
Norse	Village Centre grass cutting, Sep	331.94
South Norfolk Council	Dog waste bin emptying	1,300.20
Village Centre	Youth Club	91.00
Village Centre	Meeting hire	13.00
Newton Flotman PCC	Grant Donation	2,500.00
Partnership magazine	Grant Donation	750.00
YMCA Norfolk	Sep-Nov youth club	2,312.50
Norse	Village Green grass cutting	623.28

These were agreed and will be added to the banking for authorisation

15) Planning

a) 2026/2992 | Proposed Single Storey Side Extension and 2No Replacement Dormers to First Floor | The Poplars Flordon Road Newton Flotman Norfolk NR15 1QX
It was agreed to support the single storey extension and object to the dormer design as it is not in keeping with the rest of the street scene

b) To consider any planning applications that may be received after the publication of the agenda
None

c) To note any planning decisions made
None

16) To note the date of the Parish Council Meeting – Tuesday 24th November, Village Centre, 7:30pm

Meeting closed at 21:36

Signed Date