

Newton Flotman Parish Council Meeting
24 March 2025, Village Centre, Newton Flotman, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Drew Broad
Martin Brooks
Lesley Crump

- 1) To consider accepting apologies for absence
Apologies were received and accepted from Cate McNerny
Karen Elliott attended the meeting and submitted her resignation. She was thanked for her hard work.
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Broad and Martin Brooks declared an interest in item 8b as they are on the Village Centre Committee. Drew Broad declared an interest in 8c as he is on the PCC. Paul Weeks and Bruce Turnbull declared an interest in item 8d as they are on the Public Participation Group
- 3) To approve and confirm minutes of the last full council meeting on 24 February 2026
These were agreed as a true record of proceedings with no amendments.
- 4) Matters arising from previous minutes
None
- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
District Councillor John Cook – The SNC budget has been confirmed and includes significant support to upgrade leisure facilities and increasing grant pots
A grant application will be submitted in April for funding towards play equipment at the Village Centre
Waste food collection has been delayed
No updates on devolution
- 6) To review any correspondence received (that is not already on the agenda) – **for information only**
None
- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks has met with 3 neighbouring Parish Council chairs sharing knowledge
Paul Weeks is meeting with Ben Goldsborough MP on Saturday and has already raised the issue of the water under the bridge on Mulbarton Road.
- 8) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
See item 7
 - b) Newton Flotman Village Centre & Alan King Playing Field
CCTV will be installed next week.
Hayden Moon's donation of £2000 will be used to replace the curtains.
There are 3 regular bookings at the moment, with a 4th starting soon.

Signed

Date

The fete will be held in the summer

The Football club are looking at tidying up and refurbishing the changing rooms.

It was agreed that the Parish Council will have a stand at the Summer Fete.

c) Church activities

No update

d) Patient Participation Group

Heart health evening on 13th April in Long Stratton

e) Youth Club and to consider applying for an Easy Fundraising grant

Numbers remain steady. Clerk to apply for an Easy Fundraising grant

f) Community Action Projects

i) Bridge project

Plan to be put together of possible layout and be presented at the Village Fete.

ii) Walking routes

Paul to help with mapping some routes.

iii) Pedestrian access to Smockmill Common

Still awaiting contact of the land owner. Paul Weeks to request meeting with South Norfolk Council to progress this.

g) Alan Avenue Development

The development is progressing and the site may be opening early summer

h) Devolution and LGR

No update

i) Bus shelter refresh

Competition to go in the April Partnership

Martin Brooks has looked into solar light installation. Further quotes to be requested and the shelter to be looked at as how it could be installed due to tiled roof.

9) To receive an update on the installation of a new defibrillator

The defib has been installed at Seastar and has been registered on the circuit. There is a frame to be secured round the cabinet. Clerk to meet with Bruce and Martin to show they how to check the defib and add them as guardians. Defib to also be labeled with postcode. Clerk to keep the spare pads. Promotion of the device to be done in Partnership and social media.

10) To consider applying for a South Norfolk in Bloom grant

It was agreed to apply for a grant for the community orchard, Clerk to liaise with Ruchard Green, expected budget of £600.

11) Finance

a) To note receipts and payments made since the last meeting

Nurture	Repayment for grass cutting made in error	399.72
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Payments Made Since the Last Meeting

Maria Hutson	March Salary and Expenses	744.32
HMRC	PAYE Month 12	68.92
Norfolk Pension Fund	March Pension Contribution	208.46
Pam Moyes	February and March bus shelter cleaning	45.35

b) To approve the payments for authorization

Signed

Date

Village Centre	PC meeting hire	65.00
Village Centre	Youth Club venue hire	195.00
NPTS	Subscription - to be paid April	385.8
February Norse	Grass cutting of playing field	331.94
YMCA Norfolk	4th quarter fees	2,182.25
Jaxx Electrical	Defib installation	192

- c) To note the asset register
This was noted

12) Planning

- a) To consider any planning applications that may be received after the publication of the agenda.
None
- b) To note any planning decisions made
None

- 13) To receive an update on the progress of the community emergency plan.
No update at present

- 14) To note the date of the next meeting Annual Parish Meeting and Parish Council Meeting – Tuesday
28th April, Village Centre, 7:30pm

Agenda item for May – Welcome pack

Meeting closed at 21:07

Signed

Date