



Newton Flotman Parish Council Meeting

27 January 2025, Village Centre, Newton Flotman, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Drew Broad
Cate McNerny
Martin Brooks
Lesley Crump

- 1) To consider accepting apologies for absence
Apologies received from Karen Elliott that were accepted
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Broad and Martin Brooks declared an interest in item 8b as they are on the Village Centre Committee. Drew Broad declared an interest in 8c as he is on the PCC. Paul Weeks and Bruce Turnbull declared an interest in item 8d as they are on the Public Participation Group
- 3) To approve and confirm minutes of the last full council meeting on 27 January 2026
These were agreed as a true record of proceedings with no amendments.
- 4) Matters arising from previous minutes
None
- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
None
- 6) To review any correspondence received (that is not already on the agenda) – **for information only**
Norwich to Tilbury
South Norfolk Litter Pick
Emails were received from members of the public
Email regarding dogs from a resident
These were noted and have been responded to accordingly.
- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks and Drew Broad attended the Town and Parish Council Forum
- 8) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
 - Speed camera on Flordon Road/A140 – a response has been received from the police regarding traffic. Previous speed enforcement has generally shown high adherence. Clerk to provide SAM 2 data regularly and monitor trends.
 - Flooding on Mulbarton Road – this has been reported to Highways and MP.
 - Junction of A140, future traffic survey – this is due to be undertaken in the spring. MP to be

Signed

Date

approached after the survey has been completed to keep pressure on NCC to take the project forward

- o St Marys Close – there continues to be a high volume of traffic parked on the road. It is not known where these cars are from. Continue to monitor.
 - b) Newton Flotman Village Centre & Alan King Playing Field
There has not been a committee meeting since the last Parish Council meeting – no update
 - c) Church activities
No update
 - d) Patient Participation Group
Keep your heart healthy event to be held on Monday 13th April at Long Stratton Surgery
 - e) Youth Club
There will be two extra sessions added at the end of the current SLA due to sessions cancelled earlier in the year.
The forthcoming fees will be £9,250 with the majority of this covered by the National Lottery Grant
 - f) Community Action Projects
 - i) Bridge project – no update at present
 - ii) Walking routes – no update at present
 - g) Alan Avenue Development
Clerk in regular correspondence with site manager. Some verges have been damaged on Flordon Road. These will be reinstated when the work has been completed.
 - h) Devolution and LGR
Due to elections now being held in May there is now uncertainty about what will happen next. If LGR goes ahead the Parish Council may have to take on more responsibilities. Awaiting further information.
 - i) Bus shelter refresh (bottom of St Marys Close)
 - o It was agreed to paint over the graffiti with an agreed budget of £100. Bruce and Martin to look to purchase paint and undertake work just before the replacement for the mural is painted on the walls
 - o An article to be put in Partnership asking for ideas and suggestions of what can be put on the walls. Deadline for suggestions mid May
 - o Martin Brooks to investigate options for having a light in the bus shelter. PW to ask chairs of neighbouring parishes if they have lights in their bus shelters.Bin has been reported as broken, clerk to get quotes for a replacement.
- 9) To receive an update on the installation of a new defibrillator
Seastar have agreed to host the new defibrillator. Their insurance company have stated it must be installed by their electrician (estimate £150 plus VAT) which the Parish Council agreed to paid. Bruce to arrange disposal of cabinet at the tip. As this is not personal waste there may be a charge to the Parish Council for this.

10) Finance

- a) To note receipts and payments made since the last meeting, agree outstanding payments

Receipts Since the Last Meeting

Paula Way	Allotment rent - plot 11	10.00
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Payments Made Since the Last Meeting

Signed

Date

Unity Trust Bank	Service charge	6.00
ICO	Annual Subscription	47.00
Anglia Water	Allotment water	53
Norfolk Pension Fund	January 2026	208.46
Mrs Pam Moyes	Bus shelter cleaning, Feb 26	45.35
Mrs M H Hutson	Clerk salary and expenses, Feb 26	744.32
HMRC Cumbernauld	HMRC Month 9	68.92

Payments for consideration

Heart 2 Heart Norfolk	Replacement defib	1,400.00
Norse	Village Centre grass, Jan	331.94
Norse	Village Green & Alan Avenue	521.34
Norfolk Pension Fund	February Pension	208.46

These were noted and payments to be authorised.

- b) To agree opening a savings account with Unity Trust
It was agreed to open a savings account with Unity Trust. Signatories Paul Weeks, Drew Broad and Bruce Turnbull signed the application form. Clerk to upload forms
- c) To note the Norfolk Pension Fund valuation letter
This was noted

11) Planning

- a) [2026/0092 | Single storey dwelling providing fully accessible accommodation \(National Standards Category 3 M4\(2\)\), double garage and new access off private drive. | Red Roofs Ipswich Road Newton Flotman Norfolk NR15 1PN](#)
It was agreed to support this application
- b) To consider any planning applications that may be received after the publication of the agenda.
None
- c) To note any planning decisions made
None

12) To receive an update on the progress of the community emergency plan.

A request for volunteers went on Facebook on 23rd February and to be included in the March Grapevine. There has been one positive response so far. Update at March meeting

13) To note the date of the next meeting Parish Council Meeting – Tuesday 24th March, Village Centre, 7:30pm

Meeting closed at 21:12

Signed

Date