

Newton Flotman Parish Council Meeting
27 January 2025, Village Centre, Newton Flotman, 7:30pm

Present: Bruce Turnbull (Chairman) Maria Hutson (Clerk)
Drew Broad
Cate McNerny
Martin Brooks
Lesley Crump

- 1) To consider accepting apologies for absence
Apologies received from Paul Weeks and Karen Elliott that were accepted

- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Broad and Martin Brooks declared an interest in item 8b as they are on the Village Centre Committee. Drew Broad declared an interest in 8c as he is on the PCC. Bruce Turnbull declared an interest in item 8d as he is on the Public Participation Group

- 3) To approve and confirm minutes of the last full council meeting on 25 November 2025
These were agreed as a true record of proceedings with no amendments.

- 4) Matters arising from previous minutes
None

- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
None

- 6) To review any correspondence received (that is not already on the agenda) – **for information only**
Consultation on draft Swainsthorpe Neighbourhood Plan
Norwich to Tilbury update
These were noted

- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
None

- 8) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
 - i) Flordon Road – email/call from resident regarding the speed of vehicles along Flordon Road. Email sent to police and request for a mobile speed camera. Clerk to follow up with next set of SAM 2 data from Flordon Road once downloaded.
 - ii) A140/Flordon Road junction – issue has been raised with MP Ben Goldsborough. Paul Weeks to contact MP with more information.
 - iii) St Marys Close - Member of public raised issue to Martin Brooks regarding parking along St Marys Close. Member of the Public to be asked to report to police online or on 101. Clerk to ask ARTS to send out a reminder to users.
 - b) Newton Flotman Village Centre & Alan King Playing Field

Signed

Date

Drew Broad gave an update that was also circulated.

c) Church activities

Austin will be leaving for another position in Brooke. Kirsten will be stepping down as church warden.

d) Patient Participation Group

None

e) Youth Club

Youth Club restarted last week after Christmas break. There have been some cancellations during the last term. Need to ensure that these sessions are made up. It was raised that it would be good practice to compare with other providers when the lottery grant is getting close to concluding.

f) Community Action Projects

i) Bridge project – England Heritage taking it off their asset list following a review. Ownership will go back to Highways. Information sent to SNC for the next steps.

ii) Walking routes – waiting for better weather to be able to map the routes.

g) Alan Avenue Development – There have been reports of mud on Flordon Road. A road sweeper is being used regularly by the developers to clear the road. Monitor the situation. Clerk to discuss situation with Developers.

h) Devolution and LGR

None

i) Bus shelter – agree quotes and competition details

It was decided that more information is required before we can move this forward.

9) Discussion regarding the Defibrillators in the village and confirmation of the “Guardians” of the devices

The defib outside the surgery was donated to the village by Co-op approximately 12 years. It appears that this device is no longer useable and has been removed. In discussion with the surgery the power will be disconnected and the external cabinet removed.

It was agreed to purchase a new defib, battery, pads, rescue kit and case from Heart to Heart Norfolk at a cost of £1500. It may be possible to trade in the old unit for £100 off.

A number of locations where proposed to site the defib, Clerk and Bruce Turnbull to undertake discussions.

Further information to be brought to next meeting regarding also having a bleed pack within the cabinet.

Once installed guardians will be nominated.

10) Finance

a) To note the 3rd quarter budget

This was noted

b) To note receipts and payments made since the last meeting

No receipts

Following payments were noted

Norse	Village Centre grass cutting	331.94
Norfolk Pension Fund	November pension	208.46
YMCA Norfolk	Youth Club	2182.25
Mrs Pam Moyes	Bus shelter cleaning, Dec 25	45.35
Mrs M H Hutson	Clerk salary and expenses, Dec 25	722.72

Signed

Date

HMRC Cumbernauld	HMRC Month 9	68.92
Unity Trust Bank	Service charge	6
Norfolk Pension Fund	December Pension	208.46
Wave	Allotment water	53
Mrs M H Hutson	Bus shelter cleaning, Jan 26	736.67
Mrs Pam Moyes	Clerk salary and expenses, Jan 26	45.15

Payments to be authorised

HMRC	Month 10	69.12
Norfolk Pension Fund	January Pension	208.46
Norse	Village Centre grass cutting	331.94

To be added to banking for authorisation

- c) To note the increased payments for allotment water
The direct debit for the allotment water has increased to £53. Clerk to see if possible to set a fixed amount by standing order
- d) To agree opening a savings account with Unity Trust
This was deferred due to the application form needing to be collected.

11) Planning

- a) To consider any planning applications that may be received after the publication of the agenda.
[2026/0092 | Single storey dwelling providing fully accessible accommodation \(National Standards Category 3 M4\(2\)\), double garage and new access off private drive. | Red Roofs Ipswich Road Newton Flotman Norfolk NR15 1PN](#)
It was agreed to support this application
- b) To note any planning decisions made
[2025/1054 | Change of use of land to dog walking / activity field. Including the erection of boundary fencing, hardstanding for 6 vehicles and erection of a field shelter | Land Adjacent To Zazarac Church Road Newton Flotman Norfolk](#)
Approval with conditions

12) To discuss the adoption of an emergency plan.

An article to be put in partnership requesting support with resources such as pumps and 4x4 in an emergency. Martin Brooks to obtain what3words locations for the grit bins. The plan will be discussed further in March once Partnership article has gone out.

13) To note the date of the next meeting Parish Council Meeting – Tuesday 24th February, Village Centre, 7:30pm

Meeting closed at 21:35

Signed

Date