



Newton Flotman Parish Council

Tel 01508 447688

Email clerk@newtonflotman-pc.gov.uk

www.newtonflotman-pc.gov.uk

Grant Application Form

For all not-for-profit groups and organisations meeting within the parish, and operating for the benefit of the residents of Newton Flotman.

Name of Group/Organisation ST MARY'S CHURCH, NEWTON FLOTMAN

Registered Charity Number (if applicable) n/a

Purpose of Group/Organisation ANGLICAN PARISH CHURCH

Current Membership

Age Range	Under 5	5-12 yrs	13-19 yrs	20-54 yrs	55 +	Total Overall	Total from Newton Flotman
Female				4	4	8	8
Male				3	5	8	8

Current Officers	Name	Address	Tel. No
Chairman	Revd. Dawn Davidson	The Rectory, The Street, Saxlingham Nethergate, Norwich NR15 1AJ	01508 498924
Secretary	Mrs Vicky Ball	23 Alan Avenue Newton Flotman Norwich NR15 1PY	01508 471506
Treasurer	Mrs Vicky Ball	23 Alan Avenue Newton Flotman Norwich NR15 1PY	01508 471506

Sources of Regular Funding **Congregation giving; fees from weddings and funerals; donations; fund raising events; grants for specific purposes.**

Subject of Application **Requesting a contribution towards church running costs, in relation to churchyard maintenance**

Other Financial Sources being pursued **none**

Documents to be sent with application:

- copies of two written quotations / estimates for all costs involved

For established groups:

- latest set of accounts and balance sheet
- details of current financial position

or for new groups:

- a planned budget

Project details and reason for application:

St Mary's Church year is from 1st January to 31st December.

The various 'funds' in the attached accounts show "restricted" funds, such as the Friends Fund and Building Fund. The money in these accounts can only be used for the fabric of the building in the case of the Friends and for specific building or major repair projects in the case of the Building Fund. In 2026 our Parish Share is £23,400 (paid to Norwich Diocese) and can only come out of the General Fund. As well as this commitment we pay all our expenses from this fund, including a proportion of clergy expenses; Partnership printing and editing; energy and water bills, churchyard maintenance; and any other one-off expenses like music licences and organ tuning. The PCC must ensure the building is fit for purpose, not just for Sunday services, but for weddings and funerals, school services and other community events plus the church room in good order for meetings.

In 2026 we are sending the Diocese £1,000 each month towards our Parish Share, which will leave £11,400 underpaid. As a consequence, at the beginning of each new financial year, at our January PCC meeting, we look at how healthy our General Fund is to send the Diocese a further payment to "top up" our payments for the previous year.

Amount requested from Parish Council £2,500

Signature of Applicant:	V M Ball
Printed Name:	Victoria Margaret Ball
Position in Organisation:	Treasurer & Secretary
Date:	17/09/2026

Please send this completed form, together with supporting information to the Parish clerk clerk@newtonflotman-pc.gov.uk by 12th October 2026

The data contained on this form will be retained for the purposes of this grant and, if you are successful, within the Council's accounts for the required seven years. The data is held securely and will not be shared or be used for any other purpose.

As a data subject you have detailed rights including: right of access to your own personal data, right of correction, erasure and to object to processing and the right to lodge a complaint with the Information Commissioner (the ICO).

More information regarding how the Parish Council handles data can be found in its privacy statement.