Newton Flotman Parish Council meeting
14 July 2026, Church Room, Newton Flotman, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Lesley Crump
Drew Broad
County Councillor, Karl Catchpole
1 member of the public

1) To consider accepting apologies for absence
Apologies were received from Martin Brooks and Cate McNerney which were accepted.

2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Drew Brooks declared an interest in item 10b as he is on the Village Centre Committee. Paul Weeks and Bruce Turnbull declared an interest in item 10d as they are on the Public Participation Group.

3) To consider co-opting a Councillor
None at this time

4) To approve and confirm minutes of the last full council meeting on 23 June 2026
These were agreed as a true record of proceedings with no amendments.

5) To receive reports from the District and County Councillors and the police
County Councillor – Update on Alan Avenue Development and County Council business was given.

6) Public Participation – an opportunity for the public to ask questions or to make comment
A question was asked regarding service dogs in play areas. The play area on Alan Avenue falls under South Norfolk and it was suggested this is raised with them.

7) To review any correspondence received (that is not already on the agenda) – **for information only**
South Norfolk Food Waste
Norwich Tilbury update
These were noted

8) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks met with ARTS who have agreed to hold a copy of the Parliamentary petition. Traffic concerns were also discussed and possible solutions

9) Regular Items – to receive any updates and to agree any necessary action in relation to:
   a) Highway issues including traffic survey
   None
   b) Newton Flotman Village Centre & Alan King Playing Field
   None
   c) Church activities
   None

Signed Date

d) Patient Participation Group
None
e) Youth Club
None
f) Community Action Projects
i) Bridge project including funding opportunities
Display boards are being drafted for the fete
ii) Walking routes
Two walks were drafted into a booklet. Pencil drawing of map is the preferred option. Additional walks to be developed to produce a glossy booklet for the autumn. Clerk to look at grants to cover the printing costs.
iii) Pedestrian access to Smockmill Common
None
g) Alan Avenue Development
The development is continuing to progress with properties now for sale and changes made to Alan Avenue beside the entrance to the estate.
h) Devolution and LGR
Norfolk County Council is taking the LGR to judicial review
i) Bus shelter refresh including funding opportunities
None

10) To discuss the Parish Council set up for the village fete on 30th August
Tables and boards have been sourced for the event.
A total budget of £350 was agreed as outlined below.
£200 – gazebo
£50 - display boards for bridge (3) and walking routes (2)
£100 – printing costs for 50 copies spiral bind walks booklets

11) To discuss the Parliamentary petition about A140 Ipswich Road/Newton Flotman road exit
It was suggested to split the village and Councillors to cover a specific area door to door to obtain more signatures. This was agreed and areas of the village allocated to Councillors. The work to be undertaken by the end of August

12) Finance
a) To appoint an internal auditor for 2026/27
It was agreed to appoint Sonya Blythe as the internal auditor for 2026/27 at a cost of £125

b) To note receipts and payments made since the last meeting

Receipts		
Unity Trust	Quarterly Bank Interest	142.54
Payments		
Unity Bank	Bank charge	7.00

These were noted

c) To agree invoices for payment

Signed Date

Maria Hutson	Clerk salary and Expenses July	847.82
Pam Moyes	July Salary	45.15
HMRC	Month 4 PAYE	107.81
Norfolk Pension Fund	Pension Contribution July	214.60
Norse	Village Centre grass cutting, June	331.94
Village Centre	Youth Club	130.00
Village Centre	PC meetings	26.00

These were agreed and will be added to the banking for approval.

13) Planning

a) To consider any planning applications that may be received after the publication of the agenda.
2026/1962 | New Enclosed Front porch infill. New Replacement Garden Room/Conservatory. New first floor Level extension (over existing ground floor level) ~ to provide new bedroom with ensuite | 7 Dell Close Newton Flotman Norfolk NR15 1RG
The application was supported

b) To note any planning decisions made
None

14) To note the date of the Parish Council Meeting – Tuesday 29th September, Village Centre, 7:30pm

Meeting closed at 21:31

DRAFT

Signed Date