Newton Flotman Parish Council meeting
23 June 2026, Village Centre, Newton Flotman, 7:30pm

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Martin Brooks
Lesley Crump
Cate McNerney
County Councillor, Karl Catchpole
10 members of the public
Mark Percival, Lelia Mann,, Woods Hardwick Planning Ltd; Jenny Ellender, Colecar Strategic Land

1) To consider accepting apologies for absence
Drew Broad's apologies were accepted

2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Martin Brooks declared an interest in item 10b as he is on the Village Centre Committee. Paul Weeks and Bruce Turnbull declared an interest in item 10d as they are on the Public Participation Group.

3) To consider co-opting a Councillor
None at this time

4) To approve and confirm minutes of the last full council meeting on 19 May 2026
These were agreed as a true record of proceedings with no amendments.

5) To receive a presentation from Woods Hardwick regarding land at Lowland, Newton Flotman
A presentation was given by Woods Hardwick and Colecar Strategic Land regarding a proposed development at Lowland, Newton Flotman. It is proposed the site will have 27 dwellings, of which 9 will be affordable housing (33%) and sits within flood zone 1 (low risk). Biodiversity, ecology and water were discussed. Members of the public asked a number of questions;
    - Are you aware of past flooding in 2020 – further work to be undertaken, houses and gardens are outside of flood zone 2 using 2025 flood zone maps. WH said that local authorities will not allow houses that may be liable to flooding.
    - Access and egress to the site – Further conversations to be had with Highways
    - Garages and car parking spaces – the site drawings are in the early stages.
    - Affordable housing at other developments have not had the prescribed 33% of properties.

Paul Weeks raised that the site is outside the settlement boundary. He also mentioned the previous reasons it was not allowed; highways and flooding.

6) To receive reports from the District and County Councillors and the police
John Cook, district Councillor gave his apologies
County Councillor, Karl Catchpole introduced himself and outlined some items that he has been involved with recently;
Grove Way has been swept; cables on Joy Avenue have been made safe by UK Power Networks
Morningthorpe recycling centre is shutting in October, other local options are currently in discussion.

7) Public Participation – an opportunity for the public to ask questions or to make comment
None

Signed Date

8) To review any correspondence received (that is not already on the agenda) – **for information only**
GNLP Call for sites; Swainsthorpe Village Plan - these were noted

9) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Paul Weeks, Drew Broad and Maria Hutson attended the Town and Parish Council Forum; Paul Weeks attended the Parish Council Chair's group.

10) Regular Items – to receive any updates and to agree any necessary action in relation to:
   a) Highway issues including traffic survey
   Over 280 signatures on Parliamentary petition
   Email from residents regarding concerns that the traffic survey has been conducted when the road was shut. Clerk has contacted Highways and has been reassured that this will not affect the results.

   b) Newton Flotman Village Centre & Alan King Playing Field
   Notes to be circulated

   c) Church activities
   None

   d) Patient Participation Group
   Newsletter being drafted; new full-time GP starting in October

   e) Youth Club
   Updated SLA was signed. Clerk to confirm dates for 2026/27 with YMCA

   f) Community Action Projects
      i) Bridge project including funding opportunities
      There was discussion around the possibility of ASB if a bench is installed. The timescales for applying for CAF funding would be too tight to apply for August. Information boards to be put together for the fete.
      ii) Walking routes
      Discussion on design of booklet/information.
      iii) Pedestrian access to Smockmill Common
      No updates

   g) Alan Avenue Development
   Road to be tarmacked soon. Display house is open by appointment

   h) Devolution and LGR
   SNC stated that work is progressing until told otherwise

   i) Bus shelter refresh including funding opportunities
   Martin Brooks has looked at further options of lighting and needs to look into this further.

11) To consider allowing a Saxlingham Thorpe fete banner on the Village Green
   It was agreed to allow a banner promoting Saxlingham Thorpe

12) Finance
   a) To note receipts and payments made since the last meeting

Signed Date

Receipts Since the Last Meeting

South Norfolk in Bloom	533.00

Payments Made Since the Last Meeting

Allotment water	53.00

b) To agree invoices for payment

Maria Hutson	Clerk salary and Expenses June	864.72
Pam Moyes	June Salary	45.35
HMRC	Month 3 PAYE	107.61
Norfolk Pension Fund	Pension Contribution June	214.60
Norse	Village Centre grass cutting	331.94
YMCA Norfolk	June - Sep 26	2,312.50
Parish Online	Mapping service	54.00

13) Planning

a) To consider any planning applications that may be received after the publication of the agenda.
None

b) To note any planning decisions made
None

14) To note the date of the Parish Council Meeting – Tuesday 14th July, Church Room, 7:30pm

Meeting closed at 21:27

Signed Date