



Newton Flotman Neighbourhood Plan Steering Group

Minutes of the meeting held on Monday 1st July 2024
at 7.30pm via zoom

Present: Paul Weeks (Chairman) Martin Brooks (Vice Chairman)
Rachel Leggett (Consultant) Ann Segens
Sharon Poyser Carol Watson

	Action
1. To consider apologies for absence. Apologies were received and accepted from Joel Fiddy, Drew Broad, Emma McMurdock and Bob McKibben	
2. To approve and confirm minutes of the meeting held on 17th June 2024 The minutes were agreed as a true record of proceedings.	
3. Matters arising from the previous minutes. <ul style="list-style-type: none"> a) The date for a meeting with Julien Wells of F W Properties was agreed. PW to invite Julien Wells has agreed to a meeting at the village hall at 6.00pm on Tuesday 16th July b) B Mc to produce descriptions and photo of <ul style="list-style-type: none"> i) Railway Cottages in Newton Greenways – need the names of the cottages ii) Bus Shelter at the junction of St Mary's Close and Flordon Road iii) Ex Council properties on Lime Bank c) Design Guidance and Codes Report. The second version was discussed, and changes noted. The main change is to move the Guidance and Codes section to section 2 of the report with the Analysis section moving to section 3. The Design Guidance and Codes section to begin with a table with bullet points of the guidance and codes for each Design Code. RL to send the details of the alterations and changes to AECOM 	<p>B Mc to produce descriptions and a photo</p> <p>RL to write to AECOM with alterations and changes to the Design Guidance and Codes Report</p>

<p>4. Draft Policies</p> <p>The meeting discussed the draft policies commencing at policy NF8. Amendments were made to policies NF8, 9, 10, 11, 12, 13 (the views of community importance figure was revised), 14 and 15.</p> <p>Work is still required to complete policies NF1, 3, 4 and 5.</p> <p>All to review the Draft policy document for the next meeting to see if there is anything missing. Need to check the policies against the Household Survey to ensure we have covered all the findings from the survey.</p> <p>PW to send to RL memo about traffic calming measures on Flordon Road PW to check about TPOs and ancient trees in Village</p>	<p>All – review the Draft Policies document to see if there is anything missing and check it against the Household Survey findings.</p> <p>PW to send memo to RL PW to speak RB and AC</p>
<p>5. Date of the next meetings</p> <ul style="list-style-type: none"> - 15st July 2024 at 7.30pm in the Village Hall - 16th July 2024 at 6.00pm in the Church Room - 16th September 2024 at 7.30pm in the Village Hall <p>The meeting closed at 9.35pm</p>	