



Annual meeting of Newton Flotman Parish Council

I hereby give notice of a meeting of Newton Flotman Parish Council and summon members to attend.

The meeting will be held on **20 May 2025, Church Room, Newton Flotman, 7:30pm**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

María Hutson

14 May 2025

Clerk to the Parish Council

Agenda

- 1) To elect the chairman – chairman to sign the declaration of acceptance of office
- 2) To elect the vice-chairman
- 3) To consider accepting apologies for absence
- 4) To receive declarations of interest on items on the agenda and consider any requests for dispensations
- 5) To approve and confirm minutes of the last full council meeting on 29 April 2025
- 6) Matters arising from previous minutes
 - Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
- 7) To review the delegation arrangements to the Clerk
- 8) To nominate a Councillor to review the cash book, payments and receipts and bank reconciliation for the forthcoming year
- 9) To review any correspondence received (that is not already on the agenda) – **for information only**
- 10) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
- 11) Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a) Highway issues
 - b) Newton Flotman Village Centre & Alan King Playing Field
 - c) Church activities
 - d) Patient Participation Group
 - e) Youth Club
 - f) Neighbourhood Plan
 - g) Community Action Projects
- 12) To consider installation quote for a Dog Waste bin
- 13) To consider quote for clearing path on allotment boundary.
- 14) Periodic items
 - a) To consider the insurance renewal
 - b) To consider bronze subscription renewal with Community Action Norfolk – £20
- 15) Finance
 - a) To note receipts and payments made since the last meeting
 - b) To agree invoices for payment
- 16) Planning
 - a) To consider any planning applications that may be received after the publication of the agenda.
 - b) To note any planning decisions made
- 17) To note the date of the next meeting Parish Council Meeting – Tuesday 24th June, Newton Flotman Village Centre, 7:30pm