

Newton Flotman Parish Council Meeting

Minutes of the meeting held on Tuesday 14 January 2020

Present David Gibbs (Chairman) Julie King (Clerk)
Bob McKelvey
Bob Kelf
David Segens
Jeff Billings
Paul Weeks

Members of the public: Florence Ellis, District Councillor.

1. Apologies for Absence

Colin Foulger, County Councillor had sent his apologies.

2. Minutes of the Meeting held on 26 November 2019

These were agreed as a true record of proceedings with no amendments.

3. Declaration of Interest for Items on the Agenda and Dispensations

None.

4. Public Participation

Florence Ellis spoke of the Greater Norwich Local Plan and the village clusters that were to be included.

5. Grounds Maintenance Contract

CGM, the current contractor, had supplied a quote for the coming season, a 1.8% increase on the previous year. **It was agreed to accept the quote and continue with CGM for the forthcoming season.**

6. Third Quarter Accounts

The accounts had been circulated and were agreed.

7. Budget and Precept

a. Reserves Policy

The Reserves Policy had been circulated and **was agreed without amendment.**

b. Budget

A draft budget had been prepared, was reviewed and **was agreed.** It was noted that the projected end of year balance was £7,916, largely in line with the Reserves Policy.

c. Precept

The precept was set at £12,461.32, it would result in an increase of 2% for parishioners and a band D cost of £27.27 per year compared with £26.73 for 2019/20.

8. Village Centre

Following discussions surrounding the potential dog run at the playing field at the previous meeting, consideration had been given to the role and responsibility of the Parish Council in respect of the Village Centre and Playing Field.

It was noted that there was a charitable trust for the Village Centre and Alan King Playing Field which legally laid out the roles and responsibilities. The Parish Council were Custodian Trustees and the Management Committee were the Managing Trustees. The Parish Council were the owner of the legal title but had no management responsibilities. The Managing Trustees were responsible for the management of the assets.

It was noted that the Parish Council may from time to time, be asked to assist the Managing Trustees by providing funding to support their work.

In the past the Parish Council have managed the grounds maintenance contract and have been involved in discussions regarding the clearing of ditches. It was noted that the Management Committee must in the future decide on the need and scope for any work and then apply to the Parish Council for funding if there was a financial need to do so.

It was agreed that David Segens and the Clerk would attend the next Village Centre Committee to explain the legal position to the Managing Trustees.

9. Next agenda

Paul Week's had agreed to take on the role of co-ordinator for the VE Day celebrations, this would be added to the agenda for the next meeting.

10. Date of Next Meeting

Tuesday 28 January 2020, 7.30pm

The meeting closed at 8.25pm.