



## Newton Flotman Parish Council Data Protection Committee Meeting

I give notice of a meeting of Newton Flotman Parish Council's  
Data Protection Committee and summon members to attend.  
The meeting will be held on **Friday 11 June at 2.30pm in the Church Room.**

**MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO JOIN**

*Julie King*

**Clerk to the Parish Council**

7 June 2021

### Agenda

1. To elect the chairman of the committee for the forthcoming year
2. To consider accepting apologies for absence.
3. To approve and confirm minutes of the last data protection committee meeting on 10 July 2020.
4. To receive declarations of interest for items on the agenda and to consider any dispensations.
5. Public Participation – an opportunity for the public to ask questions or to make comment.
6. To review the Terms of Reference.
7. To review the Information Audit and Retention of Documents Policy.
8. To review the Privacy Statement (for the website).
9. To review Privacy Notices and to consider any new recipients.
10. To review the Data Protection Policy.
11. To consider any data protection implications with regards to the Parish Plan
12. To agree any further action required.

**Parish Clerk Mrs Julie King**  
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